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2019

## Town of Frenchboro Maine Annual Meeting Minutes 2019

Frenchboro, Me.

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**THE WARRANT  
TOWN MEETING OF FRENCHBORO  
JUNE 19, 2019**

State of Maine  
Hancock County, ss

To: **Daniel Saxby**, in the Town of Frenchboro, in the County of Hancock, State of Maine

Greetings:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of Frenchboro, in the said County, qualified by the law to vote in town affairs, to meet in said town at the Municipal Building, on the day of June 19<sup>th</sup> 2019 at four o'clock in the afternoon to act on the following articles to wit:

**Articles to Elect Town Officials**

Article 1                      To choose one moderator to preside at said meeting.

**Heidi Kelley Chosen as Moderator**

Article 2                      To choose one Selectboard Member/Assessor/Overseer of the Poor for a one year term. Sarah Brake's term expires 2019.

**Sarah Brake Motions for Christopher Hodgkins, second by Christina Shuey, Christopher Hodgkins elected for one year term.**

To choose one Selectboard Member/Assessor/  
Overseer of the Poor for a two year term. Christopher Hodgkins term  
expires 2019

**Zain Padamsee Motions for Joseph Lunt , second by Sarah Brake, Joseph Lunt elected for two year term.**

To choose one Selectboard Member/Assessor/  
Overseer of the Poor for a three year term. Zain Padamsee finished the  
last year in Zachary Lunts three year term expires in 2019

**Christopher Hodgkins Motions for Sarah Brake , second by Joseph Lunt , Sarah Brake elected for three year term.**

Article 3                      To choose one Town Clerk/Registrar of Voters for a one year  
term. Current clerk is Ann Fernald.

**Sarah Brake motions for Ann Fernald, second by Christina Shuey Ann Fernald elected to one year term.**

Article 4                      To choose one Tax Collector for a one-year term.

Current Tax Collector is Heidi Kelley.

**C. Hodgkins motions to elect Daniel Swain, second by S. Brake, Daniel Swain elected to a one year term**

Article 4a. To choose one Excise Tax Collector for a one-year term.  
Current Excise collector is Heidi Kelley

**S. Brake motions to elect Heidi Kelley, second by C. Shuey, Heidi Kelley elected to a one year term**

Article 5 To choose one School Committee member for a one year term, The term of Margaret Porter term expires in 2019

**S. Brake motions for Margaret Porter, second by C. Hodgkins . Margaret Porter elected to one year term.**

To choose one School Committee member for a three year term, The term of Brianna Ransom expires in 2019

**C. Hodgkins motions for Rachel Bishop, second by S. Brake. Rachel Bishop elected to three year term.**

Article 6 To choose one Fire Warden Committee Member for a one year Term and two Fire Warden Committee Member for a two year term.  
Adam Paisley one year term expires in 2019, Tim Wiggins and Daniel Saxby two year terms expire in 2019

**C. Hodgkins motions for Alton Pinkham for a one year term and Tim Wiggins and Daniel Saxby for two year terms, second by Z. Padamsee. Alton Pinkham elected to one year term, and Time Wiggins and Daniel Saxby elected for two year terms.**

Article 7 To choose four Harbor Committee members for one year Terms. The terms of Rod Bost, Joe Lunt, Daniel Saxby, and Adam Paisley expire 2019

**C. Hodgkins motions for Rod Bost, Joe Lunt, Daniel Saxby, and Zach Lunt for one year term, second by Z. Padamsee. Rod Bost, Joe Lunt, Daniel Saxby, and Zach Lunt elected for one year term.**

Article 8 To choose any necessary members of the Planning Board and Board of Appeals.

## **Articles to Approve the Municipal Budget**

Article 9 To see what sum the Selectboard is authorized to expend

for Administrative Salaries for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 17,950.00**

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 10                      To see what sum the Selectboard is authorized to expend for Administrative Expenses for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 38,500.00**

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 11                      To see what sum the Selectboard is authorized to expend for Municipal Building Expenses for the fiscal year beginning July 1, 2019 to June 30, 2020, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 7,000.00**

**S. Brake Motions to approve as written second by L. Lunt . Hand Vote- Motion Carries**

Article 12                      To see what sum the Selectboard is authorized to expend for Public Works Expenses for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 78,900.00**

**S. Brake Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 13                      To see what sum Selectboard is authorized to expend for Fire Department Operational Expenses for the fiscal year beginning July 1, 2019 and ending June 30, 2020, and to see what sum the Town will vote to raise and appropriate for the same.

**Select board recommends:                      \$ 3,500.00**

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 14 To see what sum of money, if any, the town will vote to raise and appropriate, and expend in Unclassified Accounts:

Select board recommends: \$4,200.00

R. Bishop Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries

### **Articles to Transfer Funds**

Article 15 To see what sum of money, if any, the town will vote to appropriate from the General Fund Revenue sources to be used towards the 2019-2020 budget appropriations thereby decreasing the amount required to be raised by property taxes.

Select Board recommends: All end of year General Fund Revenue source monies.

Excise Tax	
Auto	
Excise Tax Fees	
Auto	
Boat	
State Revenue Sharing	
Earned Interest	
Travel Reimbursements	
Lien Fees	
Payment in Lieu of Taxes	
Total Income:	

Treasurer's Note: At the end of the Fiscal Year, the following revenue related entries are made: Boat Excise Income goes to the Town Wharf Reserve Income Account; Transportation and Urban Renewal Income goes to the Road Reserve Income Account; Teacher's House Income goes to the Teacher's House Reserve Income Account; Fire Department Income goes to the Fire Department Reserve Income Account; and Gravel Pit income goes to the Gravel Pit Reserve Income Account. These adjustments are all authorized by Town Meeting votes from previous years.

R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries

Article 16 To see what sum, if any, the voters will appropriate from the General Fund to be used toward the budget appropriations thereby decreasing the amount required to be raised by property taxes.

Explanation: All the unexpended monies and debit from the FY 2018-19 will go back into the General Fund. The current estimate has not yet been determined

at the time of printing due to the audit. This amount does not take into consideration any transfer of funds from operational to reserve accounts previously voted in warrant.

**Select board recommends passage.**

**C. Hodgkins Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 17 To see if the town will vote to appropriate any non-dedicated funds Received to be used toward the budget appropriations thereby Decreasing the amount required to be raised by property taxes.

Select board recommends passage.

**S. Brake Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Note: Articles 9-14 authorize a total budget of \$ 150,050.00**

## **School Related Articles**

### **FRENCHBORO SCHOOL DEPARTMENT Articles**

**Note: Articles 18 through 28 authorize expenditures in cost center categories**

**Article 18** To see what sum the School Committee is authorized to expend for **Regular Instruction** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 108,451**

*Note: 2018-19 Amount was \$ 97,981*

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Article 19** To see what sum the School Committee is authorized to expend for **Special Education** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 21,285**

*Note: 2018-19 Amount was \$ 11,937*

**S. Brake Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 20** To see what sum the School Committee is authorized to expend for **Career and Technical Education** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ -0-**

*Note: 2018-19 Amount was \$ -0-*

**R. Bishop Motions to approve as written second by C. Shuey. Hand Vote- Motion Carries**

**Article 21** To see what sum the School Committee will be authorized to expend for **Other Instruction** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ -0-**

*Note: 2018-19 Amount was \$ -0-*

**S. Brake Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 22** To see what sum the School Committee is authorized to expend for **Student & Staff Support** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 13,933**

*Note: 2018-19 Amount was \$ 12,544*

**R. Bishop Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 23** To see what sum the School Committee is authorized to expend for **System Administration** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 9,190**

*Note: 2018-19 Amount was \$ 9,252*

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

**Article 24** To see what sum the School Committee is authorized to expend for **School Administration** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 24,041**

*Note: 2018-19 Amount was \$ 19,557*

**S. Brake Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 25** To see what sum the School Committee will be authorized to expend for **Transportation & Buses** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 5,850**

*Note: 2018-19 Amount was \$ 5,850*

**J. Lunt Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries**

**Article 26** To see what sum the School Committee is authorized to expend for **Facilities Maintenance** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ 13,842**

*Note: 2018-19 Amount was \$ 17,642*

**S. Brake Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

**Article 27** To see what sum the School Committee will be authorized to expend for **Debt Service and Other Commitments** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ -0-**

*Note: 2018-19 Amount was \$ -0-*

**S. Brake Motions to approve as written second by C. Shuey. Hand Vote- Motion Carries**

**Article 28** To see what sum the School Committee will be authorized to expend for **All Other Expenditures** for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

School Committee recommends **\$ -0-**

*Note: 2018-19 Amount was \$ -0-*

**J. Lunt Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

***Note: Articles 18 – 28 authorize a total budget of \$ 196,592***

*Note: 2018-19 Amount was \$ 174,763*

**Note: Articles 29, 30 & 31 raise funds for the Proposed School Budget**

### **Hand Count**

**Article 29** To see what sum the voters of the Town of Frenchboro will appropriate for the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommend \$40,651**) and to see what sum the voters of the Town of Frenchboro will raise as the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688 for the period July 1, 2019 to June 30, 2020.

School Committee recommends **\$31,775**

*Explanation: The Town of Frenchboro's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential*



*Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

### **Hand Count**

**Article 30** To see what sum the voters of the Town of Frenchboro will raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, non-state funded portions of school construction projects and minor capital projects in addition to the funds appropriated as the local share of the Town of Frenchboro's contribution to the total cost of funding public education from kindergarten to grade 12 for the period July 1, 2019 to June 30, 2020.

School Board recommends **\$ -0-**

*Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the Town of Frenchboro's long-term debt for major capital school construction projects and minor capital renovation projects that are not approved for state subsidy.*

**R. Bishop Motions to approve as written second by C. Shuey, with a Hand Vote of 16 to 0- Motion Carries**

### **Written Ballot Vote Required**

**Article 31** To see what sum the voters of the Town of Frenchboro will raise and appropriate in additional local funds for school purposes (**Recommend: \$ 131,921**) for the period July 1, 2019 to June 30, 2020, which exceeds the State's Essential Programs and Services allocation model by (**Recommend: \$131,921**) as required to fund the budget recommended by the school committee.

The School Committee recommends **\$ 131,921** for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by **\$ 131,921**: The State funding model underestimates the actual costs to fully fund the 2019-2020 budget.

*Explanation: The additional local funds are those locally raised funds over and above the Town of Frenchboro's local contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town of Frenchboro's budget for educational programs.*

Note: Articles 31, 32 & 33 raise a total town appropriation of **\$ 163,696**

Note: 2018-19 Amount was **\$ 113,434**

With R. Bishop written motion to approve as written and second by Z. Padamsee  
, with a Hand Vote of 16 yes's to 0 no's- Motion Carries

**Note: Article 32 summarizes the proposed school budget and does not authorize any additional expenditures**

**Hand Count**

**Article 32** To see what sum the voters of the Town of Frenchboro will authorize the School Committee to expend for the fiscal year beginning July 1, 2019 and ending June 30, 2020 from the Town's contribution to the total cost of funding public education from kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee recommends **\$ 196,592**

*Note: 2018-19 Amount was \$ 174,763*

**S. Brake Motions to approve as written second by L. Lunt, with a Hand Vote of 18 to 0- Motion Carries**

**Article 33** In addition to the amount in Articles 18 – 32, shall the School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year 2019-2020 for school purposes provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Committee recommends passage.

Current Year Totals: \$ 17,391

**R. Bishop Motions to approve as written second by C. Shuey Hand Vote- Motion**

**Article 34** To see if the voters of the Town of Frenchboro will authorize the school committee to have the Frenchboro Elementary School remain open for the 2019-2020 school year with a projected enrollment of approximately four students.

School Committee recommends passage

**L. Lunt Motions to approve as written second by S. Brake Hand Vote- Motion**

## **Municipal Operational Articles**

Article 37                      To see if the Town of Frenchboro will vote to authorize the Select Board to apply for grants, approve the acceptance of grants, receive grants, and expend grant funds for the purpose stated in the grant provided that the acceptance of any funds requiring a match from Town funds would require town meeting approval.

Select board recommends passage.

**R. Bishop Motions to approve as written second by C. Shuey. Hand Vote- Motion Carries**

Article 38                      To see if the Town of Frenchboro will vote to authorize the Select Board on behalf of the Town, to sell and dispose of any Real Estate acquired by the Town for nonpayment of taxes, thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property.

Select board recommends passage.

**S. Brake Motions to approve as written second by C. Hodgkins. Hand Vote- Motion Carries**

Article 39                      To see if the voters of the Town of Frenchboro will authorize the Select Board to dispose of Town-owned personal property with value of \$5,000.00 or less under such terms as the Board deems advisable.

Select board recommends passage.

**L. Lunt Motions to approve as written second by J. Lunt Hand Vote- Motion Carries**

Article 40                      To see if the voters of the Town of Frenchboro will vote to exceed the property tax levy limit established for Frenchboro by State law.

Written Ballot Required

Select board recommends passage.

**With J. Lunt written motion to approve as written and second by C. Shuey, with a Hand Vote of 17 yes's to 0 no's- Motion Carries**

Article 41                      To see if the voters of the Town of Frenchboro will fix the dates when taxes are due and payable and to see if the Town will fix a rate of interest to be charged on taxes after that date:

Select board recommends November 1, 2019 and 7% or the maximum amount determined by the State Treasurer, whichever is less.

**R. Bishop Motions to approve as written second by J. Lunt. Hand Vote- Motion Carries**

Article 42                      To see if the voters of the Town of Frenchboro will establish a maximum interest rate to be paid on abated taxes:

                                    Select board recommends 3% or the maximum amount determined by the State Treasurer, whichever is less.

**R. Bishop Motions to approve as written second by C. Shuey. Hand Vote- Motion Carries**

Article 43                      To see if the voters of the Town of Frenchboro will vote to authorize the tax collector to accept prepayments of taxes not yet committed, pursuant to 36 M.R.S. §506.

                                    Select board recommends passage.

**R. Bishop Motions to approve as written second by Z. Padamsee. Hand Vote- Motion Carries**

Article 44                      To see if the voters of the Town of Frenchboro will vote to authorize an annual date of town meeting. This date will be every third Wednesday in June at 4:00pm every year

                                    Reason: To make town meeting uniformed.

**J. Lunt Motions to approve as written second by C. Shuey Hand Vote- Motion Carries**

**MOTION** by C. Hodgkins to adjourn at 4:36pm, second by S. Brake. **Motion passed**